

## **Terms of Reference for Workplace Emissions Reduction Committees (WERCs)**

Adapted from Canadian Auto Workers/Unifor

- a) The Joint Workplace Emissions Reduction Committee will be comprised of equal numbers of union and management representatives.
- b) Two co-chairs shall be selected, one from the union(s) and one from management.
- c) During all absences of either co-chair an alternate from that side shall be recognized.
- d) The Committee will meet at least monthly at a mutually agreeable time
- e) The union members shall be permitted to meet at least 2 hours prior to each meeting
- f) Time spent by members of the union committee in the course of their WERC duties shall be considered as time worked and shall be paid in accordance with the terms of this agreement.
- g) Proceedings of the committee will be recorded by a union member and upon approval of the co-chairs minutes will be posted on workplace bulletin boards, and any appropriate electronic postings and newsletters with copies forwarded to the local and national union.

### **Joint Workplace Environment Committee members will:**

- 1. Discuss, research, develop and recommend possible future programs that will reduce greenhouse gas emissions, and the companys' exposure to carbon taxes.
- 2. Receive, discuss and actively address greenhouse gas reduction concerns raised by the employer and /or employees.
- 3. Seek more climate friendly alternatives to procedures presently in effect at the workplace. The committee will review present procedures and explore the possibility of more efficient and effective procedures and equipment for future use.
- 4. Work together to audit greenhouse gas emissions at the beginning of the committee's work to establish a baseline so as to measure progress made in greenhouse gas emissions.
- 5. Where appropriate, make energy savings innovations available to employees and their families through educational materials.
- 6. The Labour Education Centre may be asked to participate in committee meetings upon agreement of the co-chairs.
- 7. The union agrees to hold confidential any propriety information supplied to it in this committee.

